



*Nestled beneath live oaks on Sunset Blvd., between the Museum District, Rice University and picturesque community of West University, is the well-respected Medical Clinic of Houston; a private physician group practice serving Houstonians since 1968. Our new state-of-the-art building will be unveiled in the first quarter, 2009. We are seeking highly qualified staff for our expansion.*

## **PATIENT REGISTRATION**

Must type a minimum of 45 wpm and have a working knowledge of Medicare and Managed Care. Minimum 2 years work experience performing these duties. The qualified candidate should be organized and a team player.

## **CASHIER**

Qualified individual must have one to two years of experience in medical cashier or insurance collections. Looking for a friendly, outgoing, self-motivated individual.

## **DIAGNOSIS CODER II**

Requires a minimum of 2 years coding experience and certification as a Certified Professional Coder (CPC). The qualified candidate must have knowledge of CPT and ICD-9 coding, Medicare policies and strong computer skills. Experience with coding and billing software is required (NEXTGEN software is a plus).

Voted one of the "Best Places to Work in Houston" by the Houston Business Journal.

*Interested applicants should send a resume to:*

Attn: Executive Administrator • Fax: 713-520-4743 • [www.mchllp.com](http://www.mchllp.com)

Email: [mchjobs@mchllp.com](mailto:mchjobs@mchllp.com) *An equal opportunity employer.*



## **MEDICAL CLINIC OF HOUSTON, L.L.P.**

Private practice of internal medicine physicians since 1968.

### **MEDICAL CLINIC OF HOUSTON, L.L.P.**

1707 Sunset Blvd. • Houston, TX 77005 • 713.526.5511

### **MCH AT THE MEDICAL CENTER**

6624 Fannin • Houston, TX 77030 • 713.526.5511

MCH has provided internal medicine and sub-specialty care to Houstonians for over 40 years.